**REQUEST FOR PROPOSAL**

**Project Title: Alpine DWID Meter Replacement**

**Procurement Schedule**

Table 1: Procurement Schedule

|  |  |
| --- | --- |
| **Schedule of Events** | **Date/Time** |
| Solicitation Release  | 10/13/2023 |
| Deadline for Questions | 10/27/2023 |
| Response Deadline | 10/27/2023 |
| Announcement of Successful Proposer(s) | 10/30/2023 |
| Contract Execution | November 2023 |

*The Alpine DWID reserves the right to modify this.*

*Changes will be posted on the Alpine DWID website or as otherwise stated.*

**Procurement Contact Information**

Procurement Contact: Shawna Metzger, General Manager

shawnadwid@frontier.com 928-339-4631, C-928-814-8592

Table 2: Delivery Address

**It is important to use the correct address for the delivery method you chose.**

|  |  |
| --- | --- |
| **Fed Ex & Hand Delivery - Physical Address** | **US Post Office - Mailing Address** |
| 11 CR 2052Alpine, AZ 85920 | PO Box 595Alpine, AZ 85920 |

Unless authorized by the Procurement Contact, no other ADWID official or employee may speak for the District regarding this solicitation until award is complete. Any Proposer contacting other ADWID officials or employees does so at Proposer’s own risk. ADWID is not bound by such information.

The Alpine DWID reserves the right to select the bid that best suits the Alpine DWID's needs.

# Purpose and Background.

Alpine Domestic Water Improvement District (ADWID) was awarded a Grant of $250,000 from the Water Conservation Grant Fund for the replacement of our direct read meters with radio read meters.

We are looking for a metering system that utilizes “drive-by” technology for the collection of meter read data, or uses existing cell service (Verizon) for data collection.

The RFP needs to include the cost for 550 5/8 -3/4” meters plus any set up fees, support and training costs, any needed computer hardware or software, and antennas if used. Annual fees need to be included in the RFP.

The meters must be able to transmit data through snow/ice, or dirt and mud.

ADWID encourages women owned or minority owned or veteran owned businesses to propose.

# Performance Schedule.

This is a one – time purchase initially of 550 meters. ADWID will need continued support of the meters and the required computer program. Additional meters will be required in the future.

ADWID will use our crew to replace the meters.

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